

Appendix 2 – Amendments to Rule 30 of the Council Procedure Rules

30. ATTENDANCE OF NON-MEMBERS AT CABINET, COMMITTEES AND SUB-COMMITTEES

30.1 Subject to Rule 30.2 and 30.3 below, any Member can attend meetings of the Cabinet, Committees and Sub-Committees as an observer and may speak if given permission by the Chair (which should be previously notified), such permission not to be unreasonably withheld. If permission is withheld, the Chair shall state the reason for this and this reason will be recorded in the minutes of the meeting. The consent of the Audit & Corporate Governance Committee (majority resolution) is required for a Member to attend as an observer in Part II of that Committee. The right to speak does not extend to the Standards Local Determination Sub Committee and Licensing Sub Committee when it is dealing with applications under the Licensing Act 2003 and in Planning Committee is confined to individuals raising material planning issues pertinent to the application being determined by the Committee **and subject to the rules set out in Part 3.4 Responsibility for Council Functions** ~~Part 5, 5.2, 9.2 Public Participation Scheme~~).

30.2 A Member shall have the right to attend and speak at a meeting of the ~~Cabinet /Committee or Sub-Committee /Panel or Working Party~~ to which a motion proposed by him/her has been referred. **Non-committee members are not permitted to raise motions at Planning Committee.**

30.3 A Member shall have the right to attend and speak at the ~~Cabinet,~~ Committee or Sub-Committee on a matter which directly and specifically affects his/her Ward. (The right to speak does not extend to the Licensing Sub Committee when dealing with Licensing applications under the Licensing Act 2003). **The right to speak at Planning Committee is subject to the rules set out in Part 3.4 Responsibility for Council Functions).**

30.4 ~~The Cabinet and~~ Any Committee or Sub-Committee may allow representatives of employees to attend any of its meetings as observers. The Chair shall have discretion to invite employee representatives to speak.

30.5 The Cabinet and Any Committee or Sub-Committee shall have discretion to specify a maximum number of employee representatives who may attend a meeting. The representatives within that maximum number shall be determined by the employees concerned or their representatives.